

Vancouver Island Region ECD Project

Overview

Services of an Early Childhood Development (ECD) Regional Coordinator are required to support the Vancouver Island ECD Table Coordinators in local communities by: i) improving their capacity to access ECD research ii) using the existing early childhood data at the community level; and, iii) implementing the goals and strategies identified by the Regional Advisory Committee of the project. Service deliverables will include activities related to coordination, research, communication and partnership collaboration. The Regional Advisory includes the following partners - Public Health Agency of Canada (PHAC), Human Early Learning Project (HELP), Vancouver Island Health Authority (VIHA) and Island School Districts.

Contract details:

The Ministry of Children and Family intends to contract for regional coordination services for the ECD program for the period of December 01, 2011 to March 31, 2012

Total value of the agreement: \$7,500.

Deliverables:

- Provide scan and analysis on the research on healthy development of young children on Vancouver Island
- Develop and deliver presentations on the scan/analysis and related ECD topics to ECD Coordinators
- Increase the capacity of ECD Table Coordinators to utilize ECD data at community level
- Raise the profile of early childhood development with policy makers on Vancouver Island

Service Requirements:

Contractor must be located on Vancouver Island and be available during the contract period to complete the requirements of this short term agreement. The contractor will use their own office and work independently. He/She will be expected to travel throughout the region using their own vehicle and be flexible in their hours of work to meet with Coordinators and stakeholders.

Experience/Knowledge and Skills that will be considered:

- successful project management experience
- sound knowledge and experience in data collection
- ability to synthesize research,
- ability to develop and deliver training packages,
- good presentation skills.
- knowledge of ECD systems and networks on Vancouver Island
- excellent verbal and written skills to communicate with multiple stakeholder groups.

This project is a collaboration of the Ministry of Children and Family Development, Vancouver Island Region, the Public Health Agency of Canada, the Human Early Learning Partnership, UBC, and the Vancouver Island Health Authority. Persons interested in this opportunity can express their interest by submitting a cover letter along with their resume and two professional references to Julia Rose, Ministry of Children and Family Development by Fax at: 250 952 4282 or by email to: julia.rose@gov.bc.ca. Any submission must be received by November 4, 2011 at 4:30pm in order to be considered.

If you have any questions please contact Julia Rose 250 516 8839 or 250 952 4707.